

POTTER COUNTY
COMMISSIONERS' COURT AGENDA
SEPTEMBER 8, 2014

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, SEPTEMBER 8, 2014, AT 9:00 A.M. IN THE POTTER COUNTY COMMISSIONERS' COURTROOM, LOCATED AT 500 S. FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Approval of the minutes from the August 25, 2014, and September 2, 2014, Potter County Commissioners' Court meetings.
2. **BUDGET AMENDMENTS:** To consider and act upon the approval of budget amendments from the current fiscal year and to authorize the County Auditor to prepare a budget amendment effective 9-30-14 to make any necessary transfers for year end. Transfers will be made within departments whenever possible, otherwise contingency funds will be used. [Hood]
3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of August 20, 2014, through September 2, 2014. [Hood]
4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
5. **TEXAS CONFERENCE OF URBAN COUNTIES:** To consider and act upon approving membership in the Urban Counties and to authorize payment of dues for fiscal year 2015 in the amount of \$5,676. [Hood]
6. **TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES-TITLE IV-E-NON-FINANCIAL CONTRACT:** To consider and act upon the approval of the contract between Potter County and Child Welfare and to authorize Judge Ware to sign the contract. [Hood]
7. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
8. **DISTRICT CLERK:** To consider and approve the Potter County District Clerk's Records Preservation, Restoration and Archive Plan 2014-2015. [Woodburn]

9. **HUMAN RESOURCES/COUNTY AUDITOR – PAYROLL ACCOUNTING PERIOD ADJUSTMENT:** To hear and act upon a recommendation by Human Resources/County Auditor to adjust the payroll accounting period, without changing the existing pay dates. [Holland, Hood]
10. **PUBLIC HEARING – TAX RATE – FISCAL YEAR 2014-2015:**
 - a. To hold the first public hearing on the proposed tax rate for Fiscal Year 2014-2015.
 - b. To announce the date, time, and location of the next public hearing on the proposed tax rate: Thursday, September 11, 2014, 5:30 p.m.
 - c. To announce that the vote on the adoption of the tax rate will occur on Monday, September 22, 2014, at the next regularly scheduled meeting of the Potter County Commissioners' Court. [Kemp]
11. **COUNTY PARKING LOTS:** To consider and act upon restricting parking on the County parking lot south of the Courts Building to County employees and other persons having business in the Courthouse or Courts Building by posting signs or taking other action. [Kemp]
12. **DONATION FROM TXDOT – ROAD & BRIDGE:** To accept on behalf of the Road & Bridge Department a donation of 1500 cubic yards of RAP material from TXDOT. [Kemp, Cumpston]
13. **EQUIPMENT PURCHASE:** To consider and act upon the following:
 - a. The purchase of a tilting kettle from Mission Restaurant Supply in the amount of \$19,337.99 from Buyboard Contract #255-10. [Harder, Thomas]
 - b. The purchase of a commercial convection oven from Cooks Correctional in the amount of \$5,812.00. [Harder, Thomas]
 - c. The purchase of a Dell Blade server from Dell in the amount of \$7,410.25 from DIR Contract # DIR-SDD-1951. [Harder, Patrick]
 - d. The purchase of a Dell Backup Solution from Dell in the amount of \$55,270.92 from DIR Contract # DIR-SDD-1951. [Harder, Patrick]
 - e. The purchase of a Carryall 550 Utility Vehicle from West Texas Golf Cars in the amount of \$12,227.80 from Buyboard Contract #447-14. [Harder, Head]
14. **EQUIPMENT DONATION:** To consider and act upon accepting a donation from the City of Amarillo of a 1995 Spartan Fire Truck. [Harder, Lake]
15. **CONTRACT ADDENDUM:** To consider and act upon amending the Spillman Contract to increase the licensing for the Potter County Fire & Rescue Department. This is a sole source purchase and funds will be used from the Assistance to Firefighters Grant. [Harder, Fitzpatrick]

16. **COUNTY PROPERTY:** To hear an update regarding the property at 2404 SW 6th Avenue. [Harder]
17. **JAIL:**
 - a. Emergency Repair of domestic water supply Double Check Valves and Fire Suppression Water lines.
 - b. Emergency repair for the check valves that have failed the yearly inspection by Allen's.
 - c. Repair and replace primary and secondary check valves for the inlet water and the fire suppression system.
 - d. Add a secondary bypass to the inlet water and add turn off valves for each.
[Thomas, Head, Dempsey]
18. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
19. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
20. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
21. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.

**ARTHUR WARE
POTTER COUNTY JUDGE**